# BYLAWS OF THE FULLERENES, NANOTUBES AND CARBON NANOSTRUCTURES DIVISION OF THE ELECTROCHEMICAL SOCIETY

#### ARTICLE I.

#### Name

The name of this Division shall be the Fullerenes, Nanotubes and Carbon Nanostructures Division of The Electrochemical Society (hereinafter referred to as the Society).

# ARTICLE II.

# **Purpose**

The study of Fullerenes, Nanotubes and Carbon Nanostructures and related materials is international and multidisciplinary. Therefore, the purpose of this Division shall be: (1) to advance the research, publication, science, and technology of Fullerenes, Nanotubes and Carbon Nanostructures and related materials by providing an international forum for the exchange of scientific and technical information and developments; (2) to foster interaction between all related elements to further the science and technology of Fullerenes, Nanotubes and Carbon Nanostructures and related materials; (3) to encourage participation by scientists and technologists from all countries in symposia sponsored and co-sponsored by the Division and in the other activities of the Division; (4) to encourage education, training, and research in fields of interest to the Division; (5) to represent the interests and to enhance the advancement of the members of the Division within the Society; and (6) to advance the purpose of the Society.

# ARTICLE III.

#### Members

Section 1. The members of this Division shall be those members of the Society in good standing who register their desire to be members of the Division with the Society. Only Active, Honorary, Life and Emeritus Members who have registered their desire for primary Division membership shall be eligible to vote.

Section 2. Annual dues or changes thereto will be recommended by the Executive Committee of the Division and approved by the Society Board of Directors, and shall be collected by the Society during its membership renewal billing process.

#### ARTICLE IV.

#### Officers and Executive Committee Members

Section 1. The Officers of the Division shall be a Chair, a Vice Chair, a Secretary, and a Treasurer. These Officers shall perform the duties prescribed by the Constitution and Bylaws of the Society, by these bylaws, and by the parliamentary authority adopted by the Division.

Section 2. The Officers of the Division, the immediate Past Chair of the Division, and at least two Members-at-Large shall constitute the Executive Committee of the Division.

Section 3. At least twelve months prior to the Spring Society Meeting of an even-numbered year, a Nominating Committee consisting of three Division members shall be appointed by the Division Chair, subject to Executive Committee approval. It shall be the duty of this Committee to nominate candidates for the offices to be filled after the Division Business Meeting to be held during the Spring Society Meeting of the even-numbered year, to secure acceptance of nomination from each candidate, and to report in writing to the Secretary of the Division no later than four months prior to the Division Business Meeting. The Nominating Committee Report shall be published in a Society or Division publication that is distributed to all Division members prior to the election. Before the election, additional nominations either by petition signed by five members of the Division or from the floor shall be permitted, provided they are accompanied by acceptance of nomination from each candidate.

Section 4. The officers, and any members at large, shall be elected by a favorable vote of a majority of those present at the business meeting of the Division on the occasion of the spring Society meeting which falls in an even-numbered year; or a favorable vote of the majority of those replying within two (2) months to a ballot sent to all members of the Division. The term of office shall be two years or until their successors have been qualified, and their term of office shall begin at 8:00 A.M. Eastern USA Time on the day after the close of the spring meeting at which the Division Business meeting is held.

Section 5. Only the offices of Secretary and Treasurer may be held by the same person, and only the Chair shall not be eligible to serve consecutive terms in the same office.

Section 6. In the event of a vacancy in the office of Chair, the Vice Chair shall succeed to this office for the remainder of the term. Other vacancies on the Executive Committee shall be filled by appointment by the Chair, subject to the approval of the Executive Committee.

Section 7. The elected Vice-Chair and the elected Secretary (or Secretary-Treasurer if the offices are held by the same person) shall be considered eligible to serve as the alternate for the Chair in attending meetings of the Board of Directors of the Society from which the Chair is absent and in exercising at such meetings the rights, powers, and privileges of the absent Chair. The Vice-Chair or Secretary (or Secretary-Treasurer) shall be designated as the alternate at any particular meeting of the Board of Directors of the Society by the Chair or, in the absence of such designation, by vote of the Executive Committee; written notice of this designation shall be provided to the Secretary of the Society prior to the meeting of the Board.

# ARTICLE V.

## **Duties of the Officers**

Section 1. The Chair shall have the following duties: (a) preside at all meetings of the Division and of its Executive Committee and perform such other duties as are required by these bylaws or by action of the Executive Committee or as may be appropriate to his or her office, (b) represent the Division or

select an alternate to attend all Society meetings for the scheduling of symposia and other Society activities involving the Division, (c) establish committees and appoint committee Chairs as deemed appropriate.

Section 2. The Vice Chair shall have the following duties: (a) assist the Chair in his or her duties and assume the duties of Chair in his or her absence, (b) chair the Future Symposia Planning Committee of the Division and coordinate the planning of future symposia sponsored by the Division and attend the Society Symposium Subcommittee meetings held at each Spring and Fall Society Meeting.

Section 3. The Secretary shall have the following duties: (a) maintain an accurate record of all proceedings of the Division, its Executive Committee and membership meetings, and keep a list of all members of the Division, (b) perform correspondence services on behalf of the Group as required.

Section 4. The Treasurer shall have the following duties: (a) To maintain and have custody of the assets of the Division, which are audited at the conclusion of each fiscal year ending on December 31, by a public accountant approved by the Society Board of Directors. Expenditures of funds by the Treasurer or Chair shall be with the approval of the Executive Committee. (Note: The Society carries a policy which provides bonding of the treasurers of all divisions and sections.) and (b) To present a report, including a current financial statement, to the members of the Division at the annual business meeting.

Section 5. The Members-at-Large shall attend the Division Executive Committee meeting at the Spring Society Meeting and at the request of the Division Chair, participate in activities, and serve as subcommittee chairs as required.

# ARTICLE VI.

# Meetings

Section 1. The regular business meetings of the Division shall be held annually during the Spring Society Meeting, unless otherwise ordered by the Division or the Executive Committee, and shall be for the purpose of receiving reports of Officers and committees and transacting any other business that may arise.

Section 2. Special Division Business Meetings can be called by the Chair or by the Executive Committee and shall be called upon the written request of ten members of the Division. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least thirty days notice shall be given to all members of the Division.

Section 3. For the purposes of voting, twelve members of the Division shall constitute a quorum.

#### ARTICLE VII.

#### **Executive Committee**

Section 1. The Executive Committee shall have general supervision of the affairs of the Division between its business meetings, shall be responsible for the planning, organization, and execution of the technical programs and publications sponsored by the Division, shall make recommendations to the Division and, through the Chair of the Division, to the Technical Affairs Committee of the Society, and

shall perform such other duties as are specified in these bylaws. The Executive Committee shall be subject to the orders of the Division, and none of its acts shall conflict with action taken by the Group or by the Society.

Section 2. Unless otherwise ordered by the Committee, regular meetings of the Executive Committee shall be held during each Society Meeting. Special meetings of the Committee can be called by the Chair and shall be called upon the written request of three members of the Committee.

#### ARTICLE VIII.

#### **Committees**

Section 1. The Future Symposia Planning Committee chaired by the Division Vice Chair will be composed of a minimum of three members of the Division. This Committee shall prepare and coordinate a three year future schedule for all symposia sponsored or co-sponsored by the Division. These future plans shall be reported to the Executive Committee of the Division at its Spring meeting and to the Society Symposium Subcommittee at each of the Spring and Fall Society Meetings.

Section 2. Such other committees, standing or special, shall be appointed by the Chair as the Division or Executive Committee shall from time to time deem necessary to carry on with the work of the Division.

# ARTICLE IX.

## **Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Division in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Division may adopt.

## ARTICLE X.

# **Amendment of Bylaws**

Section 1. Amendments to these Bylaws may be passed by: (a) favorable vote of two-thirds of those present at a Division business Meeting at which a quorum is present. The text of the proposed amendment and a notice of the balloting must be published in a Society or Division publication that is distributed to all Division members prior to the meeting; (b) favorable vote of two-thirds of those replying with two (2) months to a ballot sent to all members of the Division. Use of a ballot is at the discretion of the Executive Committee.

Section 2. Amendments to these bylaws become effective on approval by the Board of Directors of the Society.

Approved by the Board of Directors Revisions approved by the Board of Directors Revision approved by the Board of Directors October 14, 1993 May 16, 2002 May 19, 2005