

## ECS Outstanding Student Chapter Award Submission Instructions

**NOTE: The Online Awards System is used for multiple Society awards. Select "Society Awards" under "Award Type" and then select "ECS Outstanding Student Chapter Award" from the "Award" drop-down menu. You may enter "NA" or "Not Applicable" into any field that is not required.**

For questions, email [awards@electrochem.org](mailto:awards@electrochem.org) and include your Application ID/ECS Outstanding Student Chapter in the subject line.

### Using the Online Awards System

1. **Visit:** [www.electrochem.org/submitaward](http://www.electrochem.org/submitaward) and indicate that you have read and understand the instructions.
2. **Select Award Type:** Society Awards.
3. **Select Award:** ECS Outstanding Student Chapter Award.
4. Complete the **Nominee Information**.
  - a. **Name Prefix:** Select your desired prefix.
  - b. **First (Given) Name:** Enter your Student Chapter name.
  - c. **Last (Family) Name:** Enter Not Applicable (NA).
  - d. **Organization Name (do not use abbreviations or acronyms):** Enter the full university name.
  - e. **Email Address:** Enter the email address of the individual submitting the application.
5. Complete the **Nominator Information**.
  - a. **Name Prefix:** Select the desired prefix for the individual submitting the application.
  - b. **First (Given) Name:** Enter the first name of the individual submitting the application.
  - c. **Last (Family) Name:** Enter the last name of the individual submitting the application.
  - d. **Organization Name (do not use abbreviations or acronyms):** Enter the full university name.
  - e. **Email Address:** Enter the email address of the individual submitting the application. This email address receives the submission confirmation.
6. **Proposed Citation for Award:** Enter Not Applicable (NA).
7. **Summary of Nominee Qualifications:** Enter Not Applicable (NA).
8. **Nomination Packet Upload Checklist**
  - a. **Nomination Letter:** Enter Not Applicable (NA).
  - b. **Letters of Support (1) (2) (3) (4) (5):** Enter Not Applicable (NA).
  - c. **CV:** Enter Not Applicable (NA).
  - d. **Publications/Patent List:** Upload a PDF with a complete list of article citations for articles in ECS publications authored by student chapter members.
  - e. **Additional Document (1):** Upload a **Summary of Chapter Activities** (saved as a separate PDF), listing activities over the past year and plans for the upcoming year, including community involvement and events promoting electrochemical and solid state sciences. The PDF should also include documentation verifying these activities (e.g., newspaper articles, photos, letters of thanks).
  - f. **Additional Document (2):** Upload copies of **ECS Interface articles** (saved as a separate PDF) on student chapter activities, including articles and photos submitted but not yet published. Access ECS Interface through the ECS Digital Library at <http://interface.ecsdl.org/content/by/year>.
  - g. **Additional Document (3):** Upload the **Member Roster** (using this PDF: <https://www.electrochem.org/wp-content/uploads/2026/01/ECS-Student-Chapter-Member-Status-Report.pdf>) which should include past and current student chapter members as documented in the **Member Status Reports**.
  - h. **Additional Documents (4):** Upload **Paper and Poster Abstracts** (saved as a separate PDF)

detailing complete citations for paper and poster abstracts submitted to and accepted for presentation at ECS Biannual Meetings and/or ECS Satellite Conferences. Include the names of students presenting. Only papers/posters physically presented by students are considered.

i. **Additional Documents (5):** Enter Not Applicable (NA).

9. **Review** all material.

10. **Check** the reCAPTCHA to confirm you are not a robot.

11. Click: Submit Award Nomination.

12. You will receive a confirmation email with your Application ID. Please keep this email for your records!

#### **Other Information**

- All supporting materials must be submitted in English.
- Ensure each PDF document you upload includes a clear title of what you are submitting.
- *Do not upload these Submission Instructions with your application materials.*